



DEPARTMENT OF THE TREASURY
FEDERAL LAW ENFORCEMENT TRAINING CENTER
GLYNCO, GEORGIA 31524

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August 9, 1988

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[Redacted]
Director of Security
Central Intelligence Agency
Washington, DC 20505

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Dear [Redacted]

As a result of a series of conferences involving the Center's management and on-site participating agency representatives, a mission review committee was established to review the mission, philosophy, and goals of the Center. The efforts of the Committee culminated in the development of the attached Mission Statement, Operating and Funding Principles, which was adopted by the Board of Directors on April 19, 1988.

I am pleased to share these documents with you and once again applaud the dedication of all the staff at the Federal Law Enforcement Training Center and the spirit of interagency cooperation which have made the Federal Law Enforcement Training Center a "Center of Excellence".

Sincerely,

Charles F. Rinkevich

Charles F. Rinkevich
Director

Enclosure



Federal Law Enforcement Training Center

MISSION

The Federal Law Enforcement Training Center is a Treasury Bureau with an interagency Board of Directors. The Center's mission is to provide, in the most effective and efficient manner possible, the highest quality, state-of-the-art law enforcement training for a broad spectrum of participating agencies, in a cooperative, interagency manner.

To accomplish this, the Center:

- Operates training facilities at Glyncro, Georgia, and Marana, Arizona, as well as other sites, as needed;
- Develops, conducts, and monitors basic and advanced Center-sponsored training programs to assure that law enforcement knowledge and skills provided to the student graduates are commensurate with individual needs and agency mission and responsibilities;
- Encourages interagency sharing of specialized law enforcement techniques, promotes common training where practical, and utilizes new and innovative training technologies;
- Administers, evaluates, and continuously maintains the facilities and support services at their optimum level to assure an atmosphere conducive to learning and law enforcement training;
- Conducts training related research and program evaluation activities, and ensures their integration into training operations;
- Continually searches for and implements the most efficient and effective ways of operating a consolidated interagency training facility to meet the changing requirements and demands of Federal law enforcement organizations.

CENTER OF EXCELLENCE



Federal Law Enforcement Training Center

OPERATING PRINCIPLES

These principles expand upon the Center's mission. They are separate statements because they likely will change more frequently than the mission of the Center.

1. Participating Organizations receive priority scheduling of training and funding of basic training in accordance with current funding principles.

2. The Center will periodically update its Master Plan for facilities utilization to insure that the Glymco and satellite installations are properly equipped to provide necessary training. Participating Organizations will cooperate in this process.

3. As the principal source of training for a large number of present or future Participating Organizations, the Center accepts its responsibility to respond to the changing and expanding training needs expected of it, and supports, as requested and as resources permit, Participating Organization sponsored training. However, the Center's resources are limited and therefore must be carefully managed. Participating Organizations and the Center share the responsibility for the management of Center resources by insuring their appropriate and efficient utilization.

The authority to admit new Participating Organizations and to take on additional significant responsibilities is vested in the FLETC Interagency Board of Directors. The Board will be apprised of the impact on the Center's present Participating Organizations each time new Participating Organizations petition for membership or significant new responsibilities for the Center are suggested.

4. Participating Organizations and the Center will seek to incorporate the latest teaching methodologies and innovative technologies in their respective training programs, including, but not limited to, continually updated instructor training programs. The sharing of lesson plans, training materials and visual aids between and among the personnel in the training offices of the Center and Participating Organizations is recognized as a valuable practice, consistent with the interagency nature of the organization; however, such materials will be protected from outside disclosure or dissemination in accordance with the established practices and procedures of the generating organization.

Participating Organizations are expected, where feasible, to conduct programs and courses in their respective areas of expertise for other organizations with the same or similar training requirements. The Center will not develop or duplicate such training programs or courses, but will assist with the administration and support of such offerings to other organizations.

5. Consistent with resources provided to it, the Center will provide the requisite support and service facilities to foster and maintain a state-of-the-art learning environment. Such facilities will include at a minimum: classrooms and residential facilities, properly staffed library, specialized laboratories, recreational facilities and programs, and computer assisted training software and hardware for students and staff. As necessary and feasible, Participating Organizations will provide resources in support of this objective.

6. With the full cooperation of the Participating Organizations, the Center will actively solicit input from them to enhance research and evaluation activities and insure that changes produce a mutually beneficial result for the participants in the training.

7. Priorities and systems which govern the scheduling of programs and students will be developed by the Center and jointly reviewed with the Participating Organizations.

Policies and guidelines governing the control and use of facilities and services will be developed by the Center and jointly reviewed with the Participating Organizations. Final authority for deciding such policies and resolving differences remains the prerogative of the Director, with the authority of the Board of Directors, as necessary.

Recognizing the need for their cooperation and support, problems with and suggestions regarding these policies will be properly communicated to the Center by Participating Organizations.

FUNDING PRINCIPLES

The Federal Law Enforcement Training Center receives an annual direct appropriation from Congress through the Department of the Treasury. Through the budgetary process, it is subject to changes in direction and philosophy, as mandated by the Congress and/or by the President.

As contained in the Center's current appropriation bill, the following principles apply:

1. The Center is funded for the direct costs of all basic training conducted by the Center for Participating Organizations, including costs of services, supplies, and equipment, but excluding the cost of student travel, transportation, food and lodging;

2. The Center is not funded for advanced or specialized training. All such training conducted is reimbursable;

3. The Center is directly funded for major maintenance and renovation costs at Glynco to the extent they are included in the annual appropriation. Funds are provided on a no-year basis and are available until expended. Additional funds are obtained annually;

4. The Center is directly funded for research and program evaluation costs to the extent that they are included in the annual appropriation;

5. The Center is directly funded for certain specialized programs to the extent that they are included in the annual appropriation;

6. The Center is directly funded for the maintenance and operation costs of the Glynco facility to the extent that they are included in the annual appropriation. All other facilities, such as the Marana Operations, are operated on a reimbursable basis, with the exception of direct costs of basic training.